

Fairfax-Falls Church Local Human Rights Committee (LHRC)

Meeting Minutes

February 8, 2012

Committee Members in Attendance: Judy Regner (Chair), Mary Jane Billinger (Vice-Chair), Pat Miles (Secretary), Louise Evertt, Ronald Lambert, and Joyce Stuart

Committee Members Absent: None

Others in Attendance: Deb Lochart (HR Advocate), Lisa Blecker (FX-FC CSB), Peggy Cook (FX-FC CSB), Merlinda Thomas and Christina Polanco (Resources for Independence VA-RIVA), Patricia Vinson and Missy King (Job Discovery, Inc.), Michelle Lotrecchiano and Joel Pace (MVLE), Beth Hoyos (Gabriel Homes, Inc.), Silva Bey (Community Living Alternatives), Arthur Coleman (Special needs Improvement Academy, LLC-SNIA), and Erin Bloom (LHRC Admin Support)

The meeting convened at 1:32 p.m. The January 11, 2012 minutes were unanimously approved with no corrections.

1. Annual Report Presentations

- a. Job Discovery, Inc.
- b. MVLE
- c. Resources for Independence of VA.
- d. Gabriel Homes, Inc.

2. Quarterly Summary Submissions

- a. Community Living Alternatives – Respond to inquiry into 3rd quarter report
- b. Scheduled Quarterly Reports submitted.

3. Executive Session

- a) Executive session convened at 3:37 PM
- b) Executive session adjourned at 3:39 PM

1. Committee Business Session

A. Old Business

- a) Sun Rise – requested documentation

The documentation provided was determined by the committee to have met committee requests.

The Fairfax-Falls Church Local Human Rights Committee is committed to a policy of nondiscrimination in all County/City programs, services, and activities and will provide reasonable accommodations upon request. To request reasonable accommodations call Lara Larson at (703) 324-7027 or TTY (703) 802-3015 or the Virginia Relay Center at 711. Please allow seven working days in advance of the event in order to make the necessary arrangements.

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b) Signed Affiliate Agreements

All current affiliate agreements have been fully executed for the 2011-2012 fiscal year.

c) LHRC Log Update

The log will be updated by the LHRC secretary and stored in the office of the LHRC Admin support between meetings.

B. New Business

a) FX-FC CSB – Camera monitoring in facility-Peggy Cook, Lisa Blecker

Peggy Cook and Lisa Blecker addressed use of a camera (baby monitor, no recording) in a residential facility to ensure residents do not visit un-authorized areas in the facility at night. The committee requested the following safeguards be put in place and/or verified if already in place:

- Signed acknowledgement of resident upon acceptance into program
- Provide copy of acknowledgement with written plan for implementation
- Provide copy of page in client handbook addressing this issue
- Provide copy of notice and to be posted "camera in use" and location

b) Request for Affiliation

Special Needs Improvement Academy, LLC (SNIA) – Arthur Coleman. Mr. Coleman will be sent an affiliate application (Erin Bloom) and was asked to return in 3 months to update the committee on his progress.

c) Nomination Voting for Interim Committee Positions

Mary Jane Billinger agreed to act as Interim LHRC Chair. Joyce Stuart was unanimously elected as Interim Vice-Chair until annual elections.

d) Review of interested volunteer applications

Two applications were returned for review. One will be pursued by Deb Lochart, Regional Human Rights Advocate for service with an alternate committee. One will be contacted by a FX-FC LHRC Committee member to pursue service with this LHRC. Ms. Lochart discussed the VA code mandated community representation requirements for filling available seats on an LHRC.

2. **Advocate's Report**

a) Affiliate Training

Ms. Lochart and Lisa Blecker, FX-FX CSB staff updated the committee on arrangements for the planned affiliate training. Location availability will dictate the date; proposed as late May or June, and agenda plans are being finalized.

The meeting was adjourned at 4:38 pm. The next meeting is scheduled for **Wednesday, March 14th, 2012 at 12:30 pm** in **Room 836A** of the Pennino Building, 12011 Government Center Parkway, Fairfax County Government Center Complex.

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